

**WEST KERN COMMUNITY COLLEGE DISTRICT  
CITIZENS' OVERSIGHT COMMITTEE MEETING**

**February 5, 2014**

The regular quarterly meeting of the Citizens' Oversight Committee of the West Kern Community College District was called to order at 4:03 p.m. by Don Koenig. Also present were Larry Buttke and Dennis McCall. Manny Campos joined the meeting at 4:10 p.m. Superintendent/President Dr. Dena Maloney and Secretary Shelley Klein were also in attendance.

**QUARTERLY FINANCIAL REPORTS - MEASURE A PROJECTS**

**Measure A General Obligation Bond Fund Financial Report at December 31, 2013**

Director of Fiscal Services Jim Nicholas distributed and reviewed the Bond Fund Financial Report for the year to date at December 31, 2013 indicating total liabilities and net assets of \$10,831,145.70 (copy attached to official minutes). A total of \$152,870.37 in expenditures was reported for the year to date. Included in the report are the Statement of Net Assets; Statement of Revenues, Expenditures and Changes in Fund Balance; Statement of Cash Flows; and Reconciliation Statements as of December 31, 2013. Also included in the report is the Annual Fund Analysis indicating the Revenues, Expenditures and Assets of Measure A at 6/30/10; 6/30/11; 6/30/12; 6/30/13; and 12/31/13. The total construction funds spent to date is \$34,898,978.64 (page 7). Mr. Nicholas noted that all balances match those of AP Architects.

Mr. Nicholas also mentioned that very little activity has taken place since the last meeting (12/31/13) due to the fact that only one project is currently underway. He noted that the \$600,000.00 amount listed as an accounts payable continues to be carried due to the timing on funds investments. The District is allowed to loan money to Measure A for cash flow purposes, but is restricted from borrowing from Measure A.

**APPROVAL OF MINUTES**

On a motion by Larry Buttke, seconded by Dennis McCall, the minutes of the meeting held November 6, 2013 were approved with the following correction in the third paragraph of the first page referencing West Kern ~~Side~~ Side Recreation and Parks District.

**COMPLETION RECAP AT DECEMBER 31, 2013**

AP Architects Planner Richard Treece distributed and reviewed FCIP (Facility Capital Improvement Plan) Revisions at December 31, 2013 (copy attached to official minutes). The spreadsheet indicates the status of the Measure A projects including budgets, sources of funds, percentage complete, expenditures and remaining funds available. He noted that the report changed only slightly from the previous quarter due to the fact the

**Citizens' Oversight Committee**

**February 5, 2014**

**Page 2**

*Completion Recap (continued):*

dormitory remodel is the single project under construction and the only other activity is planning of the Student Center and the related expenses. He noted that the changes from the previous report are highlighted in yellow and that the total expenditure on Measure A projects to date of \$34,898,978.64 matches the figures in the financial report presented previously.

## **CONSTRUCTION PROJECTS UPDATE**

AP Architect Jose Vargas distributed and reviewed the Project Update report at December 31, 2013 (copy attached to official minutes). Mr. Vargas highlighted the following:

The Dormitory Modernization Project is 20% complete. Phase 1 (of 2 phases) should be complete during spring break. Plans are for completion by the end of the school year.

Plans for the Student Center Project are currently undergoing review at the Department of State Architects. It is anticipated that their review will take approximately four to five months. The plans have also been submitted to the appropriate local health departments for their review and approval.

The Vocational Building Project is on hold until a state bond is passed and funding is available.

Executive Vice President of Administrative Services Brock McMurray reviewed the capacity of the dormitories on campus including the Ash Street Dorms, TIL Dorms and the T-Dorms.

Discussion was held regarding the removal of the modular TIL Building that formerly housed classrooms and offices and the TIL Dorms. The modular building will be removed and the dormitories will be remodeled. The work is included in the Student Center Project.

## **REPORT OF THE SUPERINTENDENT/PRESIDENT**

Dr. Maloney distributed and reviewed the February 3, 2014 Superintendent/President's Monthly Update (copy attached to official minutes).

### **Enrollment**

Enrollment is down slightly this year compared to the same time last year. It is most likely a result of the state of the economy. We will evaluate how much we will be able to grow (offering more classes) when the state budget is finalized.

**Citizens' Oversight Committee**

**February 5, 2014**

*Report of the Superintendent/President (continued):*

### **Employee Recognized**

ASB Advisor and Women's Soccer Coach Myisha Cutrona, along with her brother Jawaan Delaney, are being inducted into the Long Beach Wilson High School Hall of Fame in recognition of their achievements as soccer players. Myisha held the honor of serving as team captain and achieving MVP for three years.

### **Author Lu Chi Fa**

Professor Kamala Carlson's Intermediate Reading 905 class was treated to a presentation by author Lu Chi Fa featuring his book *Double Luck: Memoirs of a Chinese Orphan*. The book tells his story as an orphan at three years old, forging a pathway and eventually achieving the American Dream.

### **TC Art Gallery**

More than 500 local K-12 students, along with TC students, viewed the recent Northern Edge of the World exhibit at the TC Art Gallery.

### **Technology Update**

The College data management system was upgraded over the winter break. The upgraded software will provide students access to registration, payment plans and course offerings without interruption or long waits.

### **NEXT MEETING**

The next meeting of the Citizens' Oversight Committee is scheduled for Wednesday, May 7th at 4:00 p.m. in the Cougar Room at Taft College.

### **ADJOURNMENT**

There being no further business the meeting adjourned the meeting at 4:30 p.m.

Respectfully Submitted:

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Shelley Klein, Secretary