

WEST KERN COMMUNITY COLLEGE DISTRICT CITIZENS' OVERSIGHT COMMITTEE MEETING

November 4, 2015

The regular quarterly meeting of the Citizens' Oversight Committee of the West Kern Community College District was called to order at 4:00 p.m. by Chairman Roger Miller. Also present were Larry Buttke, Don Koenig, Dr. Loretta Lipscomb and Dennis McCall. Superintendent/President Dr. Dena Maloney and Secretary Shelley Klein were also in attendance.

APPROVAL OF MINUTES

On a motion by Dennis McCall, seconded by Larry Buttke and unanimously carried, the minutes of the meeting held August 11, 2015 were approved.

QUARTERLY FINANCIAL REPORTS - MEASURE A PROJECTS

Measure A General Obligation Bond Fund Financial Report at September 30, 2015

Director of Fiscal Services Jim Nicholas distributed and reviewed the Bond Fund Financial Report for the quarter ended September 30, 2015 indicating total liabilities and net assets of \$8,206,372.23 (copy attached to official minutes). A net total of \$174,492.01 in expenditures was reported for the year-to-date. Included in the report are the Statement of Net Assets; Statement of Revenues, Expenditures and Changes in Fund Balance; Statement of Cash Flows; and Reconciliation Statements as of September 30, 2015. Also included in the report is the Annual Fund Analysis indicating the Revenues, Expenditures and Assets of Measure A since inception in 2004 to September 30, 2015 (Page 9).

Mr. Nicholas reported that more spending occurred in the first quarter of 2015-16 than all of 2014-15. Of the total \$39,000,000.00 in Measure A funds, the balance remaining is \$8,206,372.23. Pages five through seven of the financial report indicate that a total of \$36,668,673.80 has been spent to date on the various Measure A construction projects which matches with AP Architects' Completion Recap. The last page of the report (page nine) indicates that \$4,127,167.00 in unrealized gains is maintained in the District's investment accounts with a balance of \$7,949,990.00.

Completion Recap at September 30, 2015

AP Architects Richard Treece distributed and reviewed the Completion Recap at September 30, 2015 (copy attached to official minutes). The spreadsheet indicates the status of the Measure A projects including budgets, sources of funds, percentage complete, expenditures and remaining funds available. He noted that, once again, the report changed only slightly from the previous quarter due to the fact that the most recent project, the Dorm Modernization, has been completed. The only other activities are the on-going master planning and the Student Center project. He reported that the total expenditure on Measure A projects to date of \$36,668,673.80 matches the figures in the District financial report presented previously.

Construction Projects Update

Executive Vice President of Administrative Services Brock McMurray presented the following Measure A construction projects update:

Site Utility at Alley - Student Center Infrastructure

The Alley Utility Project is 90% complete.

Student Center

The Student Center project has been returned to the District by the Department of State Architects (DSA). The project is currently being re-evaluated for costs by District staff and AP Architects due to the delay in receiving approval by the DSA. The project is scheduled to go to bid as soon as possible.

Vocational Center

The Vocational Center project is an approved Final Project Proposal (FPP) at the Chancellor's Office. It consists of 19,878 assignable square feet which has been designed as lab and office space. The project will be considered for funding on the next statewide general obligation bond. The project is extremely competitive and should have a strong chance to be funded.

Other Non-Measure A Funded Construction Projects

Mr. McMurray reported that several construction projects are underway that are not funded by Measure A including the Energy Technology & Engineering Center (ETEC) which has been financed by grant funds. The project is complete. The buildings were constructed offsite and have been placed permanently on their site adjacent to the Maintenance and Operations facility.

Other projects underway that are funded by the state include the electrical service upgrade that will provide the utility infrastructure for the Student Center Project; the gymnasium HVAC repairs; the gymnasium interior repairs and installation of sound proofing panels; and a number of Proposition 39 (energy efficiency) projects including the quad electrical retrofit projects.

REPORT OF THE SUPERINTENDENT/PRESIDENT

Fall Enrollment/Spring Registration

Dr. Maloney reported fall enrollments are strong and registration for the spring semester begins Tuesday, November 10th.

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Accreditation

The College underwent an Accreditation team visit the previous week. The team's exit meeting included four commendations: 1) integration of TIL students into campus life; 2) facilities planning and grounds; 3) engagement with students; and, 4) leadership.

Campus Update

Dr. Maloney distributed and briefly reviewed the October 23rd issue of the Superintendent/President's Monthly Update (copy attached to official minutes). She noted that page five features an article on the Student Center Project and added that a ground breaking event will take place in the next few months. Additionally, she pointed out that the West Kern Petroleum Summit held October 16th was a resounding success with over 750 people in attendance. The speakers included Congressman Kevin McCarthy, T. Boone Pickens, and Alex Epstein. The event was emceed by game show host Alex Trebek.

Events

On Saturday, November 7th, the first annual Taft College Hall of Fame Dinner will be held at OT's Cookhouse.

The Energy Technology & Engineering Center (ETEC) ribbon cutting ceremony is scheduled for Thursday, November 19th, at the Center. The event will include a luncheon and members of the COC are invited.

Other upcoming events include the Fall Sports Banquet scheduled for December 13th at OT's Cookhouse and the Triple Play Dinner scheduled for January 22nd also at OT's Cookhouse.

NEXT MEETING

The next meeting of the Citizens' Oversight Committee is scheduled for Wednesday, February 3, 2016 at 4:00 p.m. in the Cougar Room at Taft College.

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:26 p.m.

Respectfully Submitted:

Shelley Klein, Secretary